

LIBERTY COUNTY EMERGENCY

SERVICE DISTRICT NO. 3

8704 FM 1409

DAYTON, TX 77535

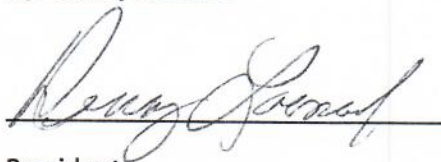
May 7, 2020 @ 6:00 PM

NOTICE OF SPECIAL MEETING

1. Call to order
2. Pledge
3. Roll Call
 - a. To Establish quorum
4. Public Comment
5. Old Business
 - a. N/A
6. New Business
 - a. Insurance needs to be purchased for vehicle transferred to ESD 3 by the Forestry Service.
 - b. New laptop needs to be purchased for treasurer.
7. Motion to Adjourn

LIBERTY COUNTY EMERGENCY SERVICES DISTRICT NO 3

By: Denny Loonam



President

Received on the 4th Day of May 2020 at 1:10
o'clock P M.
Posted on the 4th Day of May 2020 at 1:15
o'clock P M.

Lee H. Chambers
County Clerk, Liberty County, Texas
By Charlitt Macias Deputy

Liberty County ESD 3 Special Meeting Minutes

05/07/2020

Meeting called to order at 6:01 PM

Pledge

Roll Call – Jeff LeBlanc, Lin Pruitt, Bob Johns, Len Jones, Denny Loonam present and quorum is established

Public Comment

There were no public meetings

Len Jones wanted to add and discuss the internet for the building. AT&T gave two prices

Internet 45 for \$70.00

Internet 25 for \$40.00

Installation/ Activation fee of \$99.00 would be waived

Denny asked when it could be done by. Len stated he just got prices and said he would get back with him once the board votes.

Jeff LeBlanc questioned what the internet was for. Denny replied for the fire building. Separate from the ESD building. Discussion was had on pricing, and discussion on the phone in the ESD building had a long distance call on it, and Len Jones stated he had now blocked long distance calling.

Jeff LeBlanc asked if we needed a motion.

Jeff LeBlanc motioned to move forward on the AT&T internet service for \$70.00.

Len Jones seconded – Passed unanimously

Insurance needs to be purchased for new vehicles transferred to ESD 3 by the Forestry Service

Both the 4x4 and the booster were transferred from Westlake Volunteer Fire Department to ESD 3 per the Forestry Service.

The 4x4 is \$691.00 a year covering \$25,000.00

The Booster is \$1,309.00 a year covering \$96,000.00

Nick explained that he had to have at least minutes from the board stating ESD 3 would provide the insurance when the possession was taken of the vehicles.

Size requirements were discussed on whether vehicle would fit into the building or not.

Nick stated that the last inspection on 08/21/2019 said air compressor base leaked oil. \$30.00 was listed as the price to fix.

Nick said he was hoping that it has been fixed since that last inspection. But, we would assure another inspection was performed before we accepted possession.

Len Jones asked what the requirements would be once possession was taken – just paint it. Denny affirmed paint and storage must include cover.

Nick clarified, it must be painted non-military colors, used for the intent stated and storage cover.

Clarification if insurance was needed tonight by Len Jones. Nick affirmed no, he just needed the board to official put into the record it agreed and would purchase insurance.

Discussion that the ESD should insure the trucks. Discussion was had that the equipment would come to the fire department first then the ESD. Nick clarified as we had in our contract that all equipment would return to the ESD once either we decided to not contract, or the contract would end for some reason.

Affirmed Len Jones had the contract.

Lin Pruitt stated she would like a copy of the contract. Jeff LeBlanc stated we had copies in the ESD building. Jeff LeBlanc sought final clarification if anything happens, the equipment belongs to the ESD not the fire department so that we would not have issues as with the last department we contracted with over who owns which items.

Bob Johns motioned to pay the insurance. Nick started to discuss when each needed to be paid. Bob Johns said the vote had been called and discussion was over. Denny Loonam said he was just clarifying that the booster needed to be insured asap, and the other could wait till the truck got here.

Lin Pruitt had a question about if the ESD was to pay all the insurance on all the vehicles. Denny clarified yes. Lin was concerned because in the past with Westlake they sought insurance, the ESD approved the invoice and paid them, for them to pay the insurance. Denny said we have decided not to that again as there seems to be an issue with the ESD would pay the department for the insurance and the Forestry Service also gave grants to pay it. Lin Pruitt said she was not sure was the reason she asked. Jeff LeBlanc stated, if we are assured the equipment belongs to the ESD by default, we should pay it. Caleb stated the contract was smaller dollar due to the fact we would pay insurance. Lin Pruitt stated she had not seen the contract which is why she wanted a copy and was unaware.

Jeff LeBlanc asked if the original motion was still valid.

Bob Johns restated motion to purchase insurance. Jeff LeBlanc seconded. 4 in favor, one no vote by Lin Pruitt.

Discussion on the fact that insurance is on the tanker currently still from when Westlake volunteer fire department was there. Denny Loonam stated the insurance agent had confirmed it.

Discussion was had on whether workers comp should be kept in trucks or not

Len Jones mentioned the last insurance check for \$2,000.00 was ach even though he had written the check. So, to balance the books he had to remove the check. Asked if Denny gave them permission to do so. Denny stated he did not. Jeff LeBlanc suggested to contact the insurance agent and instruct him not to do ACH any longer.

New laptop needs to be purchased for the treasurer. Under emergency expense rule for less than \$2,000.00 the laptop was purchased. The cost was \$539.99.

Len Jones submitted a letter stating that the laptop was no longer able to function and was returned to the ESD along with the bag.

old laptop

Denny Loonam asked if the board was going to salvage the laptop could he take it to see if it could possibly be used. Jeff LeBlanc motioned that the laptop be considered salvage. Bob Johns seconded. Passed unanimously. Denny Loonam took possession of the non-functioning laptop. The letter was entered into the record of Len Jones returning the item.

Motion to adjourn – unanimous.

Meeting ended at 6:30 PM