

**LIBERTY COUNTY EMERGENCY**

**SERVICE DISTRICT NO. 3**

**8704 FM 1409**

**DAYTON, TX 77535**

**October 8,2020 @ 7:00 PM**

**NOTICE OF PUBLIC MEETING**

- 1. Call to order**
- 2. Pledge**
- 3. Roll Call**
  - a. To Establish quorum**
- 4. Public Comment**
- 5. Minutes Report**
- 6. Treasurer Report**
- 7. Fire Chief Report**
- 8. Old Business**
  - a. Status of Bunker Gear**
  - b. Status of Public Information Campaign**
  - c. Discuss change out of equipment between Westlake & ESD 3**
- 9. New Business**
  - a. Discuss and take action on a sign for the station.**
  - b. Discuss Mutual Aid Contract with Liberty County & ESD 3**
  - c. Discuss and take action on replacing light bars on the booster and the tanker approx. \$2,200.00**
  - d. Discuss and take action of old gear being re-certified,cleaned and re-lettered. Approx.. \$120.00 per set.**
  - e. Discuss and take action on possible inspector for ESD 3 – JR Ungles.**

**f. Discuss and take action possible financing of a first responder vehicle.**

**10.Motion to Adjourn**

**LIBERTY COUNTY EMERGENCY SERVICES DISTRICT NO 3**

**By: Denny Loonam**

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**President**

\*The District reserves the right to consider and take action on then above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A *Citizens Comment Form* must be filed with Secretary at least 10 (Ten) minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizens Comment. By completing the *Citizens Comment Form*, the individual understands and acknowledges that he public is not entitled to choose the items to be discussed by the board, understand that he/she is provided a limited amount of time, and that she/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to then good order of the meeting. If a meeting of a governmental body, a member of the public or of the governmental body inquiries about a subject for which notice has not been given as required by the Texas Open Meeting Act, the notice provisions of the Texas Open Meeting Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13 Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance, (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent tumultuous behavior or disturbance and continues after explicit official request to desist; an,(c) An offense under section 38.15, Texas Penal Code is a Class A Misdemeanor.

**Liberty County ESD 3 Meeting Minutes**  
**10/08/2020**

**Meeting called to order** at 7:01 PM

**Pledge**

**Roll Call** – Jeff LeBlanc, Lin Pruitt, Len Jones, Denny Loonam present and quorum is established. Bob Johns was ill.

**Public Comment**

There were no public comments

**Minutes Report:**

Jeff LeBlanc read the minutes from the meeting on September 10, 2020. Lin Pruitt motions to accept, Len Jones seconded. Motions passes without objection. Denny Loonam also added the minutes from the tax rate meeting. Motion to accept additional information by Len Jones, seconded by Jeff LeBlanc, passes without objection.

**Treasurer Report:**

Len Jones read the treasurer report.

Beginning Balance: \$17,761.68

Total Credits: \$2,122.75

LC Tax Payment: \$2,122.21

Accrued interest: \$0.54

Gross Balance: \$19,884.43

Checks Cleared: \$13,815.75

Out-standing Checks: \$549.00

Reconciled Balance: \$5,519.68

Building Fund Bal: \$39,501.28

Sales Tax Acct. Bal: \$22,602.95

Grand Total Of All Accounts: \$67,623.91

Len added that as of today he did transfer \$15,000.00 from the sales tax account into the operating account

Jeff LeBlanc motions to accept Treasurer Report. Lin Pruitt seconds, passes without objection.

Len Jones also added the monthly ad valorem tax report for 2019-2020.

**Chief's Report**

Caleb Anderson gave a copy of the bank statement of the department.

He noted an accidental charge of \$8.99, he did reimburse the dept.

Training coming up Mont Belvieu 10/24/2020 – 8 AM

The Bunker gear is in. Invoice should be coming in.

Kentwood's purchased with some monies left.

The fire dept will be holding a Halloween parade.

Discussion that the engine needed to be looked, pump needs to be recertified, and primer looked at.

The first quarterly payment needs to be paid to the department.

The final audit for the dept will be given in November.

\$1,6900.44, with the \$10.00 added back from the incorrect card swipe it is \$1,700.44, end of the year balance. They will be buying a new ID machine.

Jeff LeBlanc suggested they order the machine before they report a final balance.

Lin Pruitt motions to accept the chief's report, Len Jones seconded, passed without objection

#### **Old Business:**

Bunker gear is there

Public Service Campaign is still ongoing. Current pricing mentioned seemed high of about \$5.00 a piece.

Change out agreement with Westlake is complete.

Jetta will look into getting grants for insurances and Anglia has offered to help.

There was a question on the amount paid to the insurance company twice. Len will look back into it.

#### **New Business:**

Discuss and take action on a sign for the fire department

Len Jones stated that we've been spending high and this should wait. Len Jones motions to table, Jeff LeBlanc seconds, passes without objection

Discuss mutual aid contract with Liberty County

We secured \$15,000.00. which is less than the other ESD's. Original offer was \$5,000.00 Settled at \$15,000.00. We stated we expect equal treatment next year.

#### **Discuss and take action of replacing light bars on the booster and tanker:**

Approximate cost is \$2,200.00

Caleb mentioned the older the trucks get the harder it becomes to find replacement parts.

Jeff LeBlanc clarified if this was a need now. Was informed yes.

Lin Pruitt warns of spending. But, was discussed this was a need.

Jeff motions up to \$2,200.00 for lights. Lin Pruitt seconds, passes without objection.

#### **Discuss and take action in getting old gear recertified, cleaned and re-lettered.**

Approximate cost per set \$119.60. We have 9 sets.

Jeff LeBlanc motions up to \$1,200.00 to achieve this. Lin Pruitt seconds, passes without objection.

#### **Discuss and take action on hiring JR Ungles as an ESD inspector.**

JR does have a class still left to take.

Discussion on looking into codes and we'd need an inspector.

JR discussed the code enforcement class and stated only 4 classes the rest of this year. He stated it runs \$500.00

Additionally, there is a filing fee

Denny clarified it would be about \$1,000.00 if JR took it and passed, we would reimburse.

JR mentioned we could possibly get a grant reimbursement.

Jeff Leblanc clarified this would be a paid position.

Lin Pruitt motions. Jeff LeBlanc seconds, passes without objection

#### **Discuss and take action on a first responder vehicle:**

Caleb asked us to hold off as they are looking into other options. Discussion was had about taking a loan. Was stated that the mutual aid contract would cover it. However, Len mentioned that puts us carrying debt again.

Caleb clarified this was a move to reduce personal vehicles on scenes.

Jeff LeBlanc questioned if this was a need.

Caleb was told to look into the options he currently is.

Jeff LeBlanc motions to table. Lin Pruitt seconds, passes without objection.

**Motion to Adjourn:**

Lin motions.

Reminder raised we needed to pay the fire department first quarter.

Lin asked if we could hold off until this month's tax payment came in.

Len Jones stated he could give them \$5,000.00 for now and the rest when the tax payment comes in.

Caleb agreed

Lin motions to split the payment, Jeff LeBlanc seconds. Passes without objection.

Jeff LeBlanc seconds original adjournment.

Meeting ended at 8:05 PM