

LIBERTY COUNTY EMERGENCY
SERVICE DISTRICT NO. 3
8704 FM 1409
DAYTON, TX 77535

July 20, 2020 @ 7:00p.m. Received on the 16th Day of July 20 20 at 11:50

NOTICE OF PUBLIC MEETING o'clock A M.

Posted on the 16th Day of July 20 20 at 11:55

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Lee H. Chambers
County Clerk, Liberty County, Texas

By Adrian Diner Deputy

1. Call Meeting to Order
 - a) Roll Call and Establish a Quorum
 - b) Pledge
2. Community Comments (3 Minute Limit)
3. Consent Agenda
 - a) Minutes from Previous Meeting for June and Special MEETING June 27th
 - b) Treasures Report
 - c) Motion to Accept Consent Agenda
4. Chiefs Report
5. Old Business
 - a) Progress of Overhead Door Repairs
 - b) Discuss and Take Action on Truck from Forestry Service
 - c) Discuss and Take Action of Newly Purchased Truck from South Carolina
6. New Business
 - a) Discuss Status of Bank Account Signatures
 - b) Discuss Status of Laptop for Jeff LeBlanc
 - c) Discuss and Take Action on Workshop Contract and Budget
 - d) Discuss and Take Action of Monies to Fire Department That Are Not Tax Dollars Reimbursement \$500.00 From Response Master
 - e) Discuss Status of Gear
 - f) Discuss Status of Pagers
 - g) Discuss and Take Action on Setting Tax Rate for 2021.
7. Discuss Status of Matt Gott Lawyer for E.S.D
8. Discuss Status on Findings of Contract with Ken Campbell on Contract 5.1
9. Discuss and Take Action on Possibly Using Zoom Again for Meetings Due to COVID-19
10. Discuss and Take Action on Replacing Turbo on Engine 881
11. Motion to Adjourn

Liberty County ESD 3 Meeting Minutes

07/20/2020

Meeting called to order at 7:01 PM

Pledge

Roll Call – Jeff LeBlanc, Lin Pruitt, Bob Johns, Len Jones, Denny Loonam present and quorum is established

Public Comment

There were no public comments

Minutes Report:

Jeff LeBlanc read the minutes from the meeting on June 11,2020 and the special meeting on June 27,2020. Bob Johns motions to accept Jeff LeBlanc seconds , passes unanimously.

Treasurer Report:

Len Jones read the treasurer report.

Beginning Balance: \$40,343.89

Total Credits: \$3,700.64

LC Tax Payment: \$2,909.26

O'Reilly's: \$282.46

Deposit: \$500.00

Microsoft Store: \$7.56

Interest: \$1.36

Gross Balance: \$44,044.53

Checks Cleared: \$24,256.95

Total Net Balance: \$24,256.95

Out-standing Checks: \$1,526.12

Reconciled Balance: \$37,369.27

Building Fund Bal: \$34,496.62

Sales Tax Acct. Bal: \$19,606.30

Grand Total Of All Accounts: \$76,833.75

Expenses included purchase of new truck and transport costs

Jeff LeBlanc motions to accept Treasurer Report. Bob Johns Seconds. Passed without objection

Chief's Report

Caleb Anderson gave a copy of the bank statement of the department.

He noted receipt copies were available if needed.

Lin Pruitt questioned a charge to crowdaddy's. Caleb Anderson explained the name of a gas station was Crowdaddy's, not a food item

Caleb did mention that a Subway charge was food to feed the department for working all day to clean up the bays and property

Jeff LeBlanc questioned if we were paying them \$2,500.00 a month as we agreed. Caleb stated yes.

An expense for a new fridge to replace one that had gone at in the station was discussed. Caleb noted we did not owe the department reimbursement for the expense.

Caleb questioned the pest control. He stated they are not coming into the building and they are having to pick up dead rats. Len Jones stated that he had called Terminix and told them to also contact Bob Johns if he was unavailable to let them in. Bob Johns clarified he had not been contacted. Caleb suggested we should perhaps give him his own code to enter the building or give him the existing code.

The board agreed to contact them and see if we could give them a code.

Caleb asked if we spoke about radios during the workshop or the meeting. Confirmed that pagers were approved. We spoke about getting prices during the meeting on radios. We decided to move this discussion to pagers later in the agenda.

Jeff LeBlanc motioned to accept the chief's report, Lin Pruitt seconded, passed without objection

Old Business

Progress on overhead doors

Caleb stated that the center motor will be bought by the fire department. Vendor is waiting for motor to come in. Payment not needed until it does.

Denny asked when the motor would be in. Caleb stated that the department would pay for that, but we needed to pay the original invoice for what was done. Caleb said it would be about a week.

Invoice for the doors was sent to Len Jones. He stated he would mail the check.

Discuss and take action on truck from forestry service.

The truck from Westlake was returned to us under a grant for this department

We got a quote to get it wrapped for \$2,850.00

Denny stated that the wrap could be done in 24 hours

Caleb asked if they could have an approval of up to \$1,500.00 for emergency lights on the truck

Denny confirmed they needed \$4,350.00 total for all the truck issues

Jeff LeBlanc asked which truck this was for. Confirmed for the water rescue truck

Jeff LeBlanc questioned the amount in sales tax received. Confirmed about \$8,800.00

Jeff LeBlanc motions to approve up to \$4,500.00 for the needed items on the truck. Bob seconded, motion passes unanimously.

Discuss and take action on the newly purchased truck from South Carolina

The new truck is here. Denny asked if it needed a light bar. Caleb looked up a quote. The quote was \$1,799.00 for a Phoenix 4 watt. To replace all the lights on the truck would be \$4,374.20.

The current emergency light bar is too dim

Caleb was asked if we could just do the light bar and the two rotators on the back. Caleb stated the two rotators on the back were \$100 each in addition to just the light bar. So, about \$2,000.00 for a light bar and the rotators.

Len Jones suggested all lights be done over waiting, since we have the funding.

Jeff LeBlanc noted this with the previous approved expenditure would use all of the sales tax money gained last month.

Denny suggested perhaps we should just look at the light bar and the rotators for fiscal reasons.

After discussion, Lin Pruitt motions to spend up to \$4,400.00 to replace all lights on the truck. Len Jones seconded. Passed without objection

New Business

Discuss status of bank account signatures.

Minutes need to be taken to the bank so we can all be on all the accounts at Prosperity Bank.

Discuss laptop for Jeff LeBlanc

Jeff explained that he could not go and buy one and does not have a card. Len Jones stated it could not be done online and be tax exempt. Denny stated he would go and get one.

Denny brought a new item that our Google Domain was about to expire.

Jeff LeBlanc asked if this was just the domain name or the webserver

Confirmed the domain needed to be renewed, not the webserver.

Denny asked if Jeff would handle the domain issue. Jeff LeBlanc agreed to.

Lin Pruitt motioned Jeff LeBlanc handle all web issues. Denny seconded, passed unanimously.

Discuss and take action on the contract and budget

Denny stated we needed to accept the budget. He further discussed that Ken said to leave the contract as it was word for word not to use the edits suggested. He suggested that we do not change the items, but we amend that the ESD will pay insurances.

Jeff LeBlanc stated that he felt we should not be drafting a contract with items we know are incorrect.

Nick added there were items that did not apply to us at all that were removed.

Caleb added we can't sign a contract then do things different.

Discussion was had on whether we needed to keep only his language.

Denny suggested we sit down and agree on a contract before it is due.

Jeff LeBlanc stated we have a recording of the workshop to use to structure the contract.
No action taken, we will get together at another date to finalize.
The budget had already been approved at a previous meeting, no action needed

Discuss and take action of monies to the fire department that are not tax payer funds of \$500.00 from response master.

Jeff LeBlanc questioned if response master was even working. Confirmed it is not due to the County not paying their portion.

Nick stated that that the reporting still works but not the paging.

No action taken, item moved on from

Discussion of gear and pagers

Caleb discussed we approved up to \$2,000.00 for pagers. They are here and working. They did have to pay to program them. The invoice ended up being \$2,164.24 with the programmer. He stated the department would pay the programming if needed.

The department wrote a check for the difference over \$2,000.00

Item of response master was re-visited and Jeff LeBlanc made a motion to give the \$500.00 to the department. Lin Pruitt seconded, passes without objection.

Gear is on order; we received the gloves. The rest of the items are not in yet.

Discuss and take action on setting the tax rate for 2021.

Denny stated that we needed to set the rate.

Jeff LeBlanc suggested we leave it the same.

Denny stated we are not asking for an increase. We will keep it at \$0.03 per \$100.00

Discuss status of Matt Gott as lawyer for the ESD

Denny stated that Westlake had been sent certified letters with no response. He said if we do not receive anything back, we will need to get more tough. We will likely have to file charges.

Discuss and take action on using Zoom again

Denny is concerned we may have further COVID restrictions and may needed it.

Jeff LeBlanc stated he finds it an unnecessary cost. Len Jones agreed.

Jeff LeBlanc motion we table until action is needed. Lin Pruitt seconded, passed without objection.

Discuss and take action on replacing turbo on engine 881

Bob Johns stated they do not make a remanufactured turbo for this model

\$1,543.00 plus \$35.00 freight for a replacement

The replacement should take a couple hours. So the truck would only be down that time.

Jeff LeBlanc motions to \$1,600.00. Denny stated that it was already voted on.

Lin Pruitt seconded, passed with no objection

Motion to adjourn

Motioned by Jeff LeBlanc, seconded by Bob Johns.

Meeting adjourned 8:18 PM